

Policy Title: ANACP Foundation Management Policy

Approved By: Board of Directors, ANACP

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# ANACP Foundation 联盟基金政策

## 一、政策目的Purpose

为规范 ANACP Foundation 各专项基金的捐赠、设立、使用与监督，确保资金公开透明、高效合理，特制定本政策。

This policy establishes standards for the administration, use, and oversight of all special funds under the ANACP Foundation to ensure transparency, accountability, and effective use of resources.

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## 二、基金性质Nature of Special Funds

- 专项基金由发起人提供启动捐赠，ANACP 可给予对等配套资金。  
Each fund is initiated by a founding donor and may receive equivalent matching funds from ANACP.
- 发起人无继续捐赠义务。  
The founding donor has no obligation for ongoing contributions.
- 各专项基金不具有独立法人资格，归 Foundation 统一管理。  
None of the special funds constitutes an independent legal entity; all operate under the Foundation.

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## 三、捐赠与资金管理 Donations & Financial Management

1. 所有捐赠必须进入 Foundation 指定账户，由财务部分类管理。银行费用及paypal费用均在基金内部支付。  
All donations must be deposited into the Foundation's designated account and categorized accordingly. Bank Transaction fee and PayPal fee will be charged within the foundation.
2. 各专项基金之间的资金不得混用。  
Funds cannot be intermingled between programs.
3. 支出须经项目负责人与 Foundation 财务共同审核。超过500美金的支出，需要董事会审批  
Expenditures require review by both the Program Lead and the Foundation Finance Department. Any expense over \$500.00 will need approval from the ANACP board.
4. 财务部须提交年度报告，包括收入、支出及余额情况。  
The Finance Department must prepare an annual report detailing income, expenses, and remaining balances.

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## 四、项目管理 Program Administration

1. 每个专项基金需设立：
  - 发起人 (Founding Donor)
  - 项目委员会/负责人 (Program Committee / Lead)Each fund must appoint a Founding Donor and a Program Committee or Lead.
2. 基金用途需严格遵守设立目的；变更须经董事会批准。  
Funds must be used strictly for approved purposes; changes require Board approval.
3. 所有评选活动需遵循公平、公正、公开原则。  
All selection and award processes must follow fairness, transparency, and equal opportunity.
4. 申请材料、评审记录需保存归档。  
Application and evaluation records must be documented and archived.

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## 五、透明公开 Transparency & Reporting

1. 每个专项基金需提交年度项目总结与经费使用报告。  
Each program is required to submit an annual activity and financial report.

2. Foundation 可公开发布年度基金成果摘要。  
The Foundation may publish annual summaries of fund activities.

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## 六、专项基金具体政策 Special Policies by Fund

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### （1）晨晖奖 — ANACP Youth Program Fund

**用途 Purpose:** 支持联盟青少年活动与成长项目  
To support youth development programs within ANACP.

**发起人 Founding Donor:** 谢静晖 医生 Dr. Jinghui Xie

**专项条款 Special Provisions:**

1. 用于青少年活动，如公益活动、领导力训练、文化交流。  
Supports youth events such as volunteering, leadership training, and cultural programs.
2. 受益对象为 ANACP 成员子女及批准参与者。  
Beneficiaries include members' children and approved youth participants.

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### （2）升腾奖学金 — Rising Med Scholarship Fund

**用途 Purpose:** 支持医学生、住院医、Fellow，独立执业五年内的华医及第二代华裔医学人才发展  
Supports medical students, residents, fellows, medical professionals within 5 years of independent practice and 2nd-generation Chinese American Physicians.

**发起人 Founding Donor:** 韩升高 医生 Dr. Shenggao Han; 联盟挚友 (Friend of ANACP)

**专项条款 Special Provisions:**

- 可用于会议差旅、科研、教育活动。  
Can support conference travel, research, and educational activities.
- 评审委员会需至少 3 人，具有医学教育背景。  
The review committee must include at least three members with relevant expertise.

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### (3) 阳光教育基金 — Sunshine Education Fund

**用途 Purpose:** 用于联盟教育、培训、讲座及教材开发  
Supports educational programs, training, lectures, and material development.

**发起人 Founding Donor:** 孙阳 医生 Dr. Yang Sun

**专项条款 Special Provisions:**

- 经费可用于教育部的各项活动，包括课程开发、团队建设等教育用途。  
Supports educational programs, team building, and related expenses.
- ANACP 教育部为基金管理部委。  
ANACP Education Committee will manage the fund.

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### (4) 联盟国际义医基金 — International Medical Mission Fund

**用途 Purpose:** 支持联盟会员开展和参加国际义医活动。

To support ANACP members in initiating and participating in international medical mission activities.

**发起人 Founding Donor:** 徐思海 医生, Dr. Steven Shu

**专项条款 Special Provisions:**

- 可用于购买医疗用品，租赁设备，差旅补助。

Funding may be used for medical supply purchases, equipment rental, and travel subsidies.

2. 不得支付劳务费或者医生收入。

Funds can not be used as professional compensation.

3. 义医活动需提交参与记录, 受益人群及服务总结。Service records, information on the population served, and a summary report must be submitted following the mission.

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## (5) 黎明帆艺术基金 — Dawn Art Performance Fund

**用途 Purpose:** 支持联盟艺术演出、展览与文化活动

Supports cultural and artistic performances, exhibitions, and related programs.

**发起人 Founding Donor:** 十年庆艺术展团队

The 10th Anniversary Art Exhibition Team

**专项条款 Special Provisions:**

1. 经费用于艺术活动、展览、表演及新秀支持。

Supports artistic programs, exhibitions, performances, and youth artists.

2. 不得用于商业性营利演出。

Not for commercial profit-oriented events.

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## (6) 联盟统筹基金 — Board Coordination & Development Fund

**用途 Purpose:** 支持董事会团建、战略规划与年度工作坊

Supports board retreats, team building, strategic planning, and workshops.

**发起人 Founding Donor:** 董事会 The Board

**专项条款 Special Provisions:**

1. 支出包括场地、培训、会议及合理行政成本。

Covers venue, training, meetings, and reasonable administrative expenses.

2. 经费不得用于个人福利或非公益活动。

Cannot be used for personal benefits or non-mission activities.

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## (7) 联盟年会基金 — Annual Meeting Fund

**用途 Purpose:** 资助年会项目

Supports annual meeting projects

**发起人 Founding Donor:** 联盟荣誉会员 Honorary member of ANACP

**专项条款 Special Provisions:**

1. 年会特约嘉宾的注册费、机票、住宿、交通等差旅费用。

Sponsor special guest for Annual Meeting, including registration, airfare, lodging, and transportation.

2. 年会特殊项目花费。

Special project expense for the Annual meeting.

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## 七、监督, 修订及终止 Oversight, Amendments & Termination

1. 专项基金由 Foundation 财务与ANACP董事会共同监督。

Oversight is conducted jointly by the Finance Department and the ANACP Board.

2. 本政策的修改须经董事会批准。

Amendments require Board approval.

3. 项目终止机制: 当专项基金资金使用完毕, 或因 Foundation 战略调整、董事会决定进行整合时, 该专项基金可终止。终止后, 项目名称及剩余资金的归属与安排须由董事会决定。

Project Termination Mechanism: A special fund may be terminated when its funding has been fully expended, or when the Foundation determines that program consolidation is necessary due to strategic adjustments approved by the Board. Upon termination, the disposition of the fund name and any remaining balance shall be determined by the Board.

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北美华人医师联盟董事会  
Board of Directors  
Alliance of North American Chinese Physicians